

TO: Andrew P. Powers, City Manager

FROM: Jaime Boscarino, Finance Director

DATE: February 28, 2023

SUBJECT: Transfer of Fire Facility Development Impact Fees

RECOMMENDATION:

1. Authorize transfer of fire facility development impact fees in the amount of \$238,733 to the Ventura County Fire Protection District.
2. Approve budget appropriation and expenditure in the amount of \$238,733 from A/C #563-0000-311-10-00 (Developer Fee Fund Balance) to A/C #563-5310-622-59-20 (Project #DF0946, Other Contractual/Grants & Donations).
3. Find that this action is not a project as defined under section 15378(b)(5) of the California Environmental Quality Act Guidelines.

FINANCIAL IMPACT:

No Additional Funding Requested. Minimal staff time to prepare staff report and process payment is included in the Adopted FY 2022-23 General Fund Budget. The City currently holds \$238,733, including interest, in the Fire Station Construction Developer Fee Fund 563 from the collection of fire facility development impact fees.

BACKGROUND:

Since incorporation, the City has been part of the Ventura County Fire Protection District (Fire District), which provides fire protection services to the City. In April 1993, the City adopted Ordinance No. 1176-NS establishing a Fire Protection Facilities Fee to be imposed on new development within the City. Since new construction within the City creates a need for additional or expanded fire stations from which to provide fire services, the Ordinance provides that the fees may be used solely to pay for fire protection facilities. The City also adopted Resolution No. 93-68 establishing the associated fee variables that should be collected with each type of building permit. The agreement between the City and the Fire District

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stipulated that the City would disburse the monies and accrued interest to the Fire District at such time it had received written assurance from the Fire District that the proceeds would be used to expand or erect new fire facilities.

The City disbursed fire protection facilities fees in May 1998 in the amount of \$909,852 for North Ranch Fire Station #37. In July 2017, the City disbursed fire protection facilities fees in the amount of \$3,206,403 for the relocation and expansion of Newbury Park Fire Station #35.

DISCUSSION/ANALYSIS:

The balance in the fire protection facilities fees has increased to \$238,733 year-to-date. Since the City is close to build out, the fee revenue has slowed substantially, evidenced by the low number of permits that have been issued that generate a fee. Between FY 2017-18 and FY 2021-22, there were a total of 124 permits. Current year-to-date for FY 2022-23, five permits have been submitted that collected the impact fee.

On January 20, 2023, the Fire District submitted a request for disbursement of all funds currently held which will be used to offset incurred expenses of \$4.0 million (Attachment #1) for the construction of Fire Station #34 located on Avenida del los Arboles at Mountclef Blvd. The station is expected to be completed around mid-June 2023, with a total estimated cost of \$11.0 million.

COUNCIL GOAL COMPLIANCE:

Meets the following City Council goal:

D. Maintain strong commitment to public safety (including Police, Fire, Emergency Medical Services, and Emergency Management) to ensure City remains one of the safest Cities in the United States with a population over 100,000.

PREPARED BY: Blanca Gomez, Sr. Accountant

Attachments:

Attachment #1 – Ventura County Fire Protections District transfer of facility fees request