

1. CALL TO ORDER: Mayor Al Adam called the meeting to order at 5:00 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. ROLL CALL:

Present: Councilmembers Engler, Taylor, Newman, and Mayor Adam present in chambers.

Absent: Councilmember McNamee.

Also present: City Manager Andrew P. Powers, City Attorney Tracy M. Noonan, Assistant City Manager Ingrid Hardy, Deputy City Manager Akbar Alikhan, City Clerk Laura B. Maguire, Finance Director Jaime Boscarino, Community Development Director Kelvin Parker, Public Works Director Cliff Finley, Cultural Affairs Director Jonathan Serret, Human Resources Director Tim Giles, Strategic Communications/Public Affairs Director Alexandra South, Police Chief Jeremy Paris, Fire Chief Jeff Shea, Deputy Public Works Director Nader Heydari, Budget Officer Ryan Roman, Senior Financial Analyst Miguel Chavez, Assistant to the City Manager Melissa Hurtado, Deputy City Clerk Sandra Delgado, Information Technology Supervisor Atanas Beltchev, Cable Operations Supervisor Carl Jarecky, Senior Video Production Specialist Richard Swingler, Senior Video Production Specialist Ryan Palmer, and Senior Recording Secretary Dominga Zambrano.

3. CLOSED SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL – Pending Litigation: *California Department of Housing and Community Development vs. Shangri-La Industries, et al.*, Los Angeles County Superior Court Case Number: 24STCV00629; Pursuant to Government Code Section 54956.9(a).
- B. CONFERENCE WITH LEGAL COUNSEL – Pending Litigation: *F. Roberts Construction Inc. vs. Shangri-La Industries, LLC, et al.*, Ventura County Superior Court Case Number: 2023CUBC018021; Pursuant to Government Code Section 54956.9(a).
- C. CONFERENCE WITH LEGAL COUNSEL – Pending Litigation: *Consolidated Electric Distributors, Inc. et al. vs. Keough Electric Corp, et al.*, Ventura County Superior Court Case Number: 2024CLBC022986; Pursuant to Government Code Section 54956.9(a).
- D. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation: *Bonnie Bean vs. Gerardo Rodriguez, et al.* Ventura County Superior Court Case No.: 202100561100CUPO; Pursuant to Government Code Section 54956.9(a).

City Attorney Noonan announced Closed Session held at 5:01 p.m.

Councilmember McNamee present at 5:23 p.m.

4. CLOSED SESSION REPORT:

City Attorney Noonan announced there was nothing to report at 6:01 p.m.

5. PLEDGE OF ALLEGIANCE:

Mayor Adam led the pledge of allegiance.

6. AB 2449 ANNOUNCEMENTS/REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM:

Mayor Adam announced Item No. 13A – FY 2024-25 Community Social Service Grant Recommendations – will be moved up to be heard following the Consent Calendar.

7. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:

A. Conejo Open Space Trails Education Days Letter Writing Contest Winners

Mayor Adam introduced Elayne Haggan, Conejo Open Space Foundation board member, to explain the Conejo Open Space Trails Education Days program and recognize the winners of the Letter Writing Contest.

B. Pride Month Proclamation

Mayor Adam presented proclamation to Diversity Collective Ventura County Board Members Luis Andrade and Tie Gutierrez in honor of Pride Month.

C. American Public Works Association (APWA) Project of the Year – Lawrence Drive & Teller Road Project

Mayor Adam introduced American Public Works Association (APWA) Ventura County Chapter President Justin Link to present the APWA Transportation Project of the Year Award for the Lawrence Drive and Teller Road Project.

8. PUBLIC COMMENTS: To be heard before 6:45 p.m. If additional speakers for public comments remain at 6:45 p.m., remainder of speakers may be called at the end of the meeting. (Resolution Nos. 2011-067/2023-008): To be heard before 6:45 p.m. If additional speakers for public comments remain at 6:45 p.m., remainder of speakers may be called at the end of the meeting. (Resolution Nos. 2011-066/067)

Speakers: Alina Chalas, Assistant Transit Analyst; Sally Hibbits, Westlake Village; Cristy Warner and Kiwanis K-Kids, Thousand Oaks; Joshua Gray, Conejo Valley Chamber of Commerce Director of Government Affairs and Tourism; Ashley Orozco, Newbury Park; Betty Stapleford, Thousand Oaks.

Written Statements: None.

City Manager Powers addressed public comments.

## 9. CONSENT CALENDAR:

## A. General, Utilities, Golf Course, and Theatres Demands

## RECOMMENDATION:

Ratify May 22, 2024, and May 29, 2024; approve June 5, 2024, and June 12, 2024, subject to review and ratification

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – McNamee, Engler, Taylor, Newman, Adam

Noes – None

## B. Minutes of City Council meeting of May 21, 2024

## RECOMMENDATION:

Approve

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – McNamee, Engler, Taylor, Newman, Adam

Noes – None

## C. Expenditure Plan for Supplemental Law Enforcement Services Fund for FY 2023-24

## RECOMMENDATION:

1. Approve the expenditure plan of grant funds pursuant to Supplemental Law Enforcement Services Fund (SLESF) guidelines, so the City may continue to benefit from grant funds under SLESF to partially offset the contract costs of the following positions:

- One Misdemeanor Detective Deputy (contract costs: \$277,026) in A/C #001-6640-621-5730 (General Fund, Contracted Services – Law Enforcement).
- Two Directed Enforcement Team (formerly referred to as Bike Patrol) Deputies (contract costs: \$499,194) in A/C #001-6650-621-5730 (General Fund, Contracted Services – Law Enforcement).

2. Find that this action is not a project as defined under the California Environmental Quality Act.

LEVINE ACT ITEM: No

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – McNamee, Engler, Taylor, Newman, Adam

Noes – None

## 9. CONSENT CALENDAR: (Continued)

## D. Bioassay Testing Services Agreement

## RECOMMENDATION:

1. Approve General Services Agreement to Aquatic Bioassay & Consulting Laboratories, Inc. (ABC) (Ventura, CA) for bioassay testing in the amount not-to-exceed \$205,530 for a four-year term July 1, 2024, through June 30, 2028.

2. Authorize expense in the amount of \$49,680 for FY 2024-25 from A/C #621-8250-682-5632 (Wastewater/Contracted Services).

3. Find that this action is not a project as defined under the California Environmental Quality Act (CEQA).

LEVINE ACT ITEM: Yes

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – McNamee, Engler, Taylor, Newman, Adam

Noes – None

## E. Inventory Materials and Parts Supplies Purchasing Agreement Amendment

## RECOMMENDATION:

1. Approve First Amendment to Contract No. 13129-2022 with Famcon Pipe and Supply, Inc. (Oxnard, CA) (Famcon) to add additional annual expenditure in the amount of \$400,000 (or \$100,000 annually) from various Water, Wastewater, and Landscape Fund accounts with a revised annual expenditure of \$350,000 and a revised total not-to-exceed amount of \$1,650,000 for the term of the contract.

2. Find that this action is not a project as defined under the California Environmental Quality Act.

LEVINE ACT ITEM: Yes

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – McNamee, Engler, Taylor, Newman, Adam

Noes – None

## 9. CONSENT CALENDAR: (Continued)

## F. Hill Canyon Treatment Plant Backwash Pump/Motor Purchase

## RECOMMENDATION:

1. Authorize the purchase of a pump and motor assembly for the Hill Canyon Treatment Plant (HCTP) in an amount not to exceed \$121,602 from G3 Engineering, Inc. (Granite Bay, CA).

2. Authorize expenditure in the amount of \$121,602 from A/C #621-8250-685-8400 (Wastewater Equipment Over \$5,000), partially offset in the amount of \$56,516 by A/C #621-8250-685-8900 (Wastewater Fixed Asset Replacement, Asset #8250-457) for FY 2023-24.

3. Find that this action is not a project as defined under the California Environmental Quality Act.

LEVINE ACT ITEM: No

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – McNamee, Engler, Taylor, Newman, Adam

Noes – None

## G. ORDINANCE FOR SECOND READING:

ORDINANCE APPROVING DEVELOPMENT AGREEMENT WITH CHERRY TREE DEVELOPMENT, LLC, RELATING TO DEVELOPMENT OF PROPERTY LOCATED AT 500 EAST THOUSAND OAKS BOULEVARD (APN: 525-0-012-230, 669-0-201-030, 669-0-201-040, 669-0-201-050, and 669-0-201-105), THOUSAND OAKS, CALIFORNIA [Development Agreement (DAGR) 2023-70001] (Introduced 5/21/2024; 5-0)  
1731-NS

## RECOMMENDATION:

Adopt

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – McNamee, Engler, Taylor, Newman, Adam

Noes – None

\*13. COMMITTEE/COMMISSION/BOARD REPORTS:

A. FY 2024-25 Community Social Service Grant Recommendations

RECOMMENDATION:

1. Approve Community Social Service Grants totaling \$199,500.
2. Authorize the City Manager or designee to execute Community Social Service Grant agreements with grantees.
3. Authorize expenditure in the amount of \$199,500 from A/C #001-1120-611-5920 (SS2025, General Fund – Grant and Donations) for Community Social Service Grants.
4. Find that this action is not a project as defined under the California Environmental Quality Act.

LEVINE ACT ITEM: Yes

Presented by Community Funding Review Community Chair Clyde Doheney with Committee Members Denise Monden and Kate Marley. City Manager Powers responded to questions.

Speaker/Written Statement: None.

Motion by Mayor Pro Tem Newman to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – McNamee, Engler, Taylor, Newman, Adam

Noes – None

10. PUBLIC HEARINGS:

A. Landscape and Lighting Assessment District No. 79-2 Annual Levy

RESOLUTION OF CITY COUNCIL OF CITY OF THOUSAND OAKS  
APPROVING ENGINEER'S REPORT FOR LANDSCAPE AND LIGHTING  
ASSESSMENT DISTRICT NO. 79-2, AND ANNUAL LEVY OF ASSESSMENTS  
RELATED THERETO COMMENCING IN FISCAL YEAR 2024-25  
RES. NO. 2024-017

RESOLUTION OF CITY COUNCIL OF CITY OF THOUSAND OAKS  
ORDERING LEVY AND COLLECTION OF ASSESSMENTS FOR THOUSAND  
OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 FOR  
FISCAL YEAR 2024-25  
RES. NO. 2024-018

## 10. PUBLIC HEARINGS: (Continued)

## A. Landscape and Lighting Assessment District No. 79-2 Annual Levy (Continued)

## RECOMMENDATION:

1. Approve Engineer's Report for Landscape and Lighting Assessment District (LLAD) No. 79-2 FY 2024-25 Assessments.

2. Adopt resolutions approving Engineer's Report and Ordering Annual Levy of Assessments for FY 2024-25.

3. Find that this action is not a project as defined under the California Environmental Quality Act.

LEVINE ACT ITEM: No

Hearing, advertised as required by law, opened to consider item. Presented by Sr. Financial Analyst Chavez. Deputy Public Works Director Heydari responded to questions; Budget Officer Roman available for questions.

Speaker/Written Statement: None.

Mayor Adam closed the public hearing.

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – McNamee, Engler, Taylor, Newman, Adam

Noes – None

## 11. STUDY SESSIONS: None.

## 12. DEPARTMENT REPORTS: None.

## 14. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.

## 15. COUNCIL ISSUES/RECOMMENDATIONS: None.

## 16. CITY MANAGER:

## A. Announcements and upcoming issues

City Manager Powers provided an update on the June 18, 2024, City Council meeting.

17. PUBLIC NOTICES: None.
18. ADJOURNMENT: City Council adjourned at 6:58 p.m. to Regular Meeting on June 18, 2024.

---

Al Adam, Mayor  
City of Thousand Oaks City Council

Attest:

---

Laura B. Maguire, City Clerk  
City of Thousand Oaks City Council

AGENDA POSTED: May 30, 2024

MINUTES APPROVED:

\*Indicates item taken out of order.

*The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the City of Thousand Oaks City Council on the date cited above.*

CCD:610-70\h:\common\minutes\2024\06-04-24 minutes.docx