

1. CALL TO ORDER: Mayor Al Adam called the meeting to order at 5:00 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. ROLL CALL:

Present: Councilmembers Engler, McNamee, Taylor, Newman, and Mayor Adam present in chambers.

Also present: City Manager Andrew P. Powers, City Attorney Tracy M. Noonan, Assistant City Manager Ingrid Hardy, Deputy City Manager Akbar Alikhan, Deputy City Manager Tim Giles, City Clerk Laura B. Maguire, Finance Director Jaime Boscarino, Community Development Director Kelvin Parker, Public Works Director Cliff Finley, Cultural and Community Services Director Jonathan Serret, Interim Human Resources Director Sharon Chen, Strategic Communications/Public Affairs Director Alexandra South, Police Commander Cory Rubright, Deputy Cultural and Community Services Director Melissa Hurtado, Community Services Analyst Sarah Mailes, Deputy City Clerk Sandra Delgado, Information Technology Supervisor Atanas Beltchev, Cable Operations Supervisor Carl Jarecky, Senior Video Production Specialist Ryan Palmer, Assistant Analyst Christy Glaubke, and Senior Recording Secretary Dominga Zambrano.

3. CLOSED SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL – Pending Litigation: *California Department of Housing and Community Development vs. Shangri-La Industries, et al.*, Los Angeles County Superior Court Case Number: 24STCV00629; Pursuant to Government Code Section 54956.9(a).
- B. CONFERENCE WITH LEGAL COUNSEL – Pending Litigation: *F. Roberts Construction Inc. vs. Shangri-La Industries, LLC, et al.*, Ventura County Superior Court Case Number: 2023CUBC018021; Pursuant to Government Code Section 54956.9(a).
- C. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation: *Katelyn Clint vs. Fred Gessler and City of Thousand Oaks*, Ventura County Superior Court Case Number: 2021CUPA00551445; Pursuant to Government Code Section 54956.9(a).

City Attorney Noonan announced Closed Session held at 5:00 p.m.

4. CLOSED SESSION REPORT:

City Attorney Noonan announced there was nothing to report at 6:00 p.m.

5. PLEDGE OF ALLEGIANCE: Mayor Adam led the pledge of allegiance.

6. AB 2449 ANNOUNCEMENTS/REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM: None.

7. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:

A. Borderline Citywide Day of Remembrance (11/7)

Mayor Adam recognized the sixth anniversary of the mass shooting at the Borderline Bar & Grill with a proclamation to celebrate the lives of those who were so senselessly taken, to recognize the survivors and family members who have been deeply affected, honor the first responders who selflessly assisted, and acknowledged the strength of our City as we continue to heal from this tragedy.

8. PUBLIC COMMENTS: To be heard before 6:45 p.m. If additional speakers for public comments remain at 6:45 p.m., remainder of speakers may be called at the end of the meeting. (Resolution Nos. 2011-067/2023-008): To be heard before 6:45 p.m. If additional speakers for public comments remain at 6:45 p.m., remainder of speakers may be called at the end of the meeting. (Resolution Nos. 2011-066/067)

Speakers: Natalia Staneva, Thousand Oaks; Dan Twedt, Thousand Oaks.

9. CONSENT CALENDAR:

A. General, Utilities, Golf Course, and Theatres Demands

RECOMMENDATION:

Ratify October 9, 2024, and October 16, 2024; approve October 23, 2024, October 30, 2024, November 6, 2024, and November 13, 2024, subject to review and ratification

Motion by Mayor Pro Tem Newman to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Engler, McNamee, Taylor, Newman, Adam

Noes – None

B. Minutes of City Council meeting of October 8, 2024

RECOMMENDATION:

Approve

Motion by Mayor Pro Tem Newman to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Engler, McNamee, Taylor, Newman, Adam

Noes – None

9. CONSENT CALENDAR: (Continued)

C. Pump and Motor Services Agreements

RECOMMENDATION:

1. Award General Service Agreements to Vaughan's Industrial Repair Co., Inc. (Vaughan's), of Paramount, CA, and Powers Bros. Machine, Inc. (Powers Bros.) of Montebello, CA for as-needed Pump and Motor Services. Each agreement will have a three-year term ending on December 31, 2027, with two optional one-year extensions, a not-to-exceed amount of \$900,000 over the lifetime of the agreement and individual projects capped at \$60,000 each.

2. Find that this action is not a project as defined under the California Environmental Quality Act.

Motion by Mayor Pro Tem Newman to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Engler, McNamee, Taylor, Newman, Adam

Noes – None

D. Wastewater Collections System Master Plan Update (MI 2589)

RECOMMENDATION:

1. Approve Professional Services Agreement with Kennedy/Jenks Consultants, Inc. (KJ), (Oxnard, CA) for preparation of the Wastewater Collections System Master Plan Update Project (MI 2589) in a not-to-exceed amount of \$636,968, plus extra services of \$63,900, with a term ending December 31, 2025.

2. Authorize expense in the amount of \$700,868 (\$636,968 agreement, plus extra services of \$63,900) from A/C #624-8250-682-5500 (Wastewater Fund – Maintenance Improvements, MI 2589).

3. Find that this action is not a project as defined under the California Environmental Quality Act.

Motion by Mayor Pro Tem Newman to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Engler, McNamee, Taylor, Newman, Adam

Noes – None

9. CONSENT CALENDAR: (Continued)

E. Annual Solid Waste Rate Adjustment for 2025

RESOLUTION ESTABLISHING 2025 RESIDENTIAL AND COMMERCIAL
SOLID WASTE RATE SCHEDULES
RES. NO. 2024-031

RECOMMENDATION:

1. Adopt resolution approving annual rate adjustment for Solid Waste Collection Services effective January 1, 2025.
2. Approve extension of limited franchise agreements for a final term ending December 31, 2026, with Arakelian Enterprises, Inc. dba Athens Services (Athens Services) (City of Industry, CA), E.J. Harrison and Sons, Inc. (Ventura, CA), and Ware Disposal, Inc. (Santa Ana, CA), and amendment to remove the Limited Franchise Construction and Demolition Tracking Fee.
3. Authorize City Manager to execute amendments to limited franchise agreements in final form approved by City Attorney.
4. Find that this is not a project as defined under the California Environmental Quality Act because this action will not result in a direct or foreseeable indirect physical change in the environment [14 CCR 15060(c)].

Motion by Mayor Pro Tem Newman to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Engler, McNamee, Taylor, Newman, Adam

Noes – None

F. Budget Management Software Services Agreement Termination

RECOMMENDATION:

1. Terminate Agreement (Contract No. 10619-2014) with Questica, Ltd. (Carson, CA) for budget and financial management software, with an effective agreement termination of October 26, 2024.
2. Find that this action is not a project as defined under the California Environmental Quality Act.

Motion by Mayor Pro Tem Newman to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Engler, McNamee, Taylor, Newman, Adam

Noes – None

9. CONSENT CALENDAR: (Continued)

G. Council on Aging Representative to Ventura County Area Agency on Aging Advisory Council

RECOMMENDATION:

1. Confirm Nivedita Vaidya, Council on Aging (COA) Commissioner, as Representative Member to the Ventura County Area Agency on Aging Advisory Council to fill an unscheduled vacancy with term ending June 30, 2025.

2. Find that this action is not a project as defined under the California Environmental Quality Act.

Motion by Mayor Pro Tem Newman to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Engler, McNamee, Taylor, Newman, Adam

Noes – None

H. FY 2024-25 Off-Cycle Community Event Grant Recommendation

RECOMMENDATION:

1. Approve Off-Cycle Community Event Grant totaling \$3,070.70.

2. Authorize the City Manager or designee to execute the Off-Cycle Community Event Grant agreement with the Grantee.

3. Authorize expenditure in the amount of \$ 3,070.70 in FY 2024-25 from A/C #001-1120-611-5920 (CF2025, General Fund – Grants & Donations) for the Off-Cycle Community Event Grant.

4. Find that this action is not a project as defined under the California Environmental Quality Act.

Motion by Mayor Pro Tem Newman to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Engler, McNamee, Taylor, Newman, Adam

Noes – None

9. CONSENT CALENDAR: (Continued)

I. ORDINANCE FOR SECOND READING:

ORDINANCE AMENDING THOUSAND OAKS MUNICIPAL CODE RELATING TO REGULATION OF ACCESSORY DWELLING UNITS BY REMOVING SECTION 9-4.2521, AMENDING ARTICLE 25 SECTIONS 9-4.2509.5, 9-4.2501(a)(3), 9-4.2509(a), ARTICLE 22 SECTION 9-4.2202(a), ARTICLE 21 SECTION 9-4.2104, ARTICLE 24 SECTION 9-4.2402, ARTICLE 2 SECTION 9-4.202, AND ADDING ARTICLE 45 SECTIONS 9-4.4501 THROUGH 9-4.4513 (MCA-2023-70005)

ORD. NO. 1732-NS

RECOMMENDATION:

Adopt

Motion by Mayor Pro Tem Newman to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Engler, McNamee, Taylor, Newman, Adam

Noes – None

10. PUBLIC HEARINGS:

A. Adjustment of Box Office Ticket Service Fee

RESOLUTION AMENDING RESOLUTION 2023-014, MODIFYING CULTURAL AFFAIRS USER FEE CA-18B FOR ONLINE TICKETING SERVICES

RES. NO. 2024-032

RECOMMENDATION:

1. Adopt resolution approving adjustment of Cultural Affairs User Fee CA-18B, Box Office - Ticket Service Fee, for online ticketing service fees.

2. Find that this action does not constitute a project under California Environmental Quality Act.

LEVINE ACT ITEM: No

Hearing, advertised as required by law, opened to consider item. Presented by Cultural and Community Services Director Serret.

Speaker/Written Statement: None.

Mayor Adam closed the public hearing.

Motion by Councilmember Taylor to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Engler, McNamee, Taylor, Newman, Adam

Noes – None

11. STUDY SESSIONS: None.

12. DEPARTMENT REPORTS:

A. Community Grant Programs Update

RESOLUTION ADOPTING REVISED CRITERIA AND GUIDELINES FOR
COMMUNITY GRANT PROGRAMS AND RESCINDING RESOLUTION NO.
2023-064

RES. NO. 2024-033

RECOMMENDATION:

1. Adopt resolution revising Community Grants program criteria and guidelines
and rescinding Resolution 2023-064.

2. Find that this action is not a project as defined under the California
Environmental Quality Act.

LEVINE ACT ITEM: No

Presented by Deputy Cultural and Community Services Director Hurtado and
Community Services Analyst Mailles.

Speaker/Written Statement: None.

Motion by Mayor Pro Tem Newman to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Engler, McNamee, Taylor, Newman, Adam

Noes – None

13. COMMITTEE/COMMISSION/BOARD REPORTS: None.

14. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT
AGENCY REPORTS: None.

15. COUNCIL ISSUES/RECOMMENDATIONS: None.

16. CITY MANAGER:

A. Announcements and upcoming issues

City Manager Powers provided an update on the November 19, 2024, City
Council meeting.

17. PUBLIC NOTICES: None.
18. ADJOURNMENT: City Council adjourned at 6:41 p.m. to Regular Meeting on November 19, 2024.

Al Adam, Mayor
City of Thousand Oaks City Council

Attest:

Laura B. Maguire, City Clerk
City of Thousand Oaks City Council

AGENDA POSTED: October 17, 2024
MINUTES APPROVED:

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the City of Thousand Oaks City Council on the date cited above.

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