

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
THOUSAND OAKS ESTABLISHING NEW SALARY
SCHEDULE FOR THOUSAND OAKS CITY EMPLOYEE
ASSOCIATION (TOCEA), AND RESCINDING
RESOLUTION NO. 2023-035

WHEREAS, Thousand Oaks City Employee Association (TOCEA) classification salary ranges were previously established by Resolution No. 2023-035; and

WHEREAS, MOU provisions require that classification salary ranges be adjusted to incorporate salary adjustments.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Thousand Oaks as follows:

SECTION 1. This resolution shall rescind and supersede Resolution No. 2023-035 as to TOCEA members.

SECTION 2. The attached Salary Schedule (Exhibit A) be adopted which provides in part:

1. 4.0% Salary Adjustments for all classifications in this unit effective July 6, 2024.

SECTION 3. The provisions of this Resolution shall become operative and in full force from and after July 6, 2024.

PASSED AND ADOPTED this 18th day of June, 2024, by the following vote:

Ayes:
Noes:
Absent:

Al Adam, Mayor
City of Thousand Oaks, California

ATTEST/CERTIFY:

Laura B. Maguire, City Clerk

Date Attested: _____

APPROVED AS TO FORM:
Office of the City Attorney

Tracy M. Noonan, City Attorney

APPROVED AS TO ADMINISTRATION:

Andrew P. Powers, City Manager

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the City of Thousand Oaks City Council on the date cited above.

Exhibit A

SALARY SCHEDULE FOR GENERAL EMPLOYEES

Effective July 6, 2024

Classification Title	Range	Low Hourly Salary	High Hourly Salary
ACCOUNTING ASSISTANT I	205	\$24.6533	\$33.0375
ACCOUNTING SPECIALIST	254	\$31.4776	\$42.1831
ACCTG/CUSTOMER SERVICE REP	244	\$29.9465	\$40.1311
ADMINISTRATIVE CLERK I	195	\$23.4540	\$31.4307
ADMINISTRATIVE CLERK II	215	\$25.9139	\$34.7272
ADMINISTRATIVE SPECIALIST	244	\$29.9465	\$40.1311
BOX OFFICE ASSISTANT	254	\$31.4776	\$42.1831
BUILDING MAINTENANCE TECH I	220	\$26.5683	\$35.6039
BUILDING MAINTENANCE TECH II	240	\$29.3550	\$39.3386
CODE COMPLIANCE OFFICER I	271	\$34.2634	\$45.9161
CODE COMPLIANCE OFFICER II	291	\$37.8574	\$50.7328
COMBINATION BLDG INSPECTOR I	281	\$36.0157	\$48.2645
COMBINATION BLDG INSPECTOR II	301	\$39.7935	\$53.3271
COMMUNITY DEVELOPMENT TECH I	259	\$32.2726	\$43.2484
COMMUNITY DEVELOPMENT TECH II	279	\$35.6582	\$47.7854
CONSTRUCTION INSPECTOR I	279	\$35.6582	\$47.7854
CONSTRUCTION INSPECTOR II	299	\$39.3986	\$52.7980
CROSSING GUARD CREW LEADER	135	\$17.3885	\$23.3022
CUSTODIAL CREW LEADER	220	\$26.5683	\$35.6039
CUSTODIAN	190	\$22.8763	\$30.6565
CUSTOMER RELATIONS ASSISTANT	244	\$29.9465	\$40.1311
CUSTOMER SERVICE REP	235	\$28.6322	\$38.3698
ENGINEERING AIDE	205	\$24.6533	\$33.0375
ENGINEERING TECHNICIAN I	263	\$32.9230	\$44.1200
ENGINEERING TECHNICIAN II	283	\$36.3767	\$48.7485
ENVIRONMENTAL COMPLIANCE INSP I	279	\$35.6582	\$47.7854
ENVIRONMENTAL COMPLIANCE INSP II	299	\$39.3986	\$52.7980
EXECUTIVE SECRETARY	264	\$33.0876	\$44.3405
FIELD SERVICE REPRESENTATIVE	225	\$27.2391	\$36.5030
FLEET TECH ASSISTANT	221	\$26.7011	\$35.7820
FLEET TECH CREW LEADER	291	\$37.8574	\$50.7328
FLEET TECH I	251	\$31.0103	\$41.5565
FLEET TECH II	271	\$34.2634	\$45.9161
FLEET TECH WELDER I	251	\$31.0103	\$41.5565
FLEET TECH WELDER II	271	\$34.2634	\$45.9161

HEAVY EQUIPMENT OPERATOR	249	\$30.7025	\$41.1443
INFO TECHNOLOGY TECH I	259	\$32.2726	\$43.2484
INFO TECHNOLOGY TECH II	279	\$35.6582	\$47.7854
INSTRUMENTATION & ELEC TECH	304	\$40.3937	\$54.1313
LABORATORY ASSISTANT	287	\$37.1097	\$49.7306
LABORATORY CHEMIST	327	\$45.3034	\$60.7108
LANDSCAPE MTN CREW LEADER	269	\$33.9232	\$45.4602
LANDSCAPE MTN WORKER I	209	\$25.1500	\$33.7034
LANDSCAPE MTN WORKER II	229	\$27.7880	\$37.2387
LEGAL SECRETARY	264	\$33.0876	\$44.3405
LIBRARY AIDE	195	\$23.4540	\$31.4307
LIBRARY ASSISTANT	235	\$28.6322	\$38.3698
LIBRARY PAGE *	903	\$15.5000	\$20.7715
MAIL SERVICES WORKER	205	\$24.6533	\$33.0375
PAYROLL SPECIALIST	254	\$31.4776	\$42.1831
PLANT & EQUIPMENT MECHANIC	284	\$36.5586	\$48.9924
PRINTSHOP TECHNICIAN	215	\$25.9139	\$34.7272
PURCHASING & INVENTORY WORKER	225	\$27.2391	\$36.5030
PURCHASING SPECIALIST I	225	\$27.2391	\$36.5030
PURCHASING SPECIALIST II	245	\$30.0962	\$40.3318
RECORDING SECRETARY	254	\$31.4776	\$42.1831
RECORDS MANAGEMENT SPECIALIST	225	\$27.2391	\$36.5030
RENTAL SPECIALIST	264	\$33.0876	\$44.3405
SR ACCTG/CUSTOMER SERVICE REP	264	\$33.0876	\$44.3405
SR ADMINISTRATIVE SPECIALIST	264	\$33.0876	\$44.3405
SR BLDG MAINTENANCE TECHNICIAN	269	\$33.9232	\$45.4602
SR CODE COMPLIANCE OFFICER	311	\$41.8286	\$56.0544
SR COMBINATION BLDG INSPECTOR	321	\$43.9679	\$58.9212
SR COMMUNITY DEVELOPMENT TECH	299	\$39.3986	\$52.7980
SR CONSTRUCTION INSPECTOR	319	\$43.5314	\$58.3361
SR ENVIRONMENTAL COMPLIANCE INSP	319	\$43.5314	\$58.3361
SR INFO TECHNOLOGY TECH	299	\$39.3986	\$52.7980
SR INSTRUMENTATION & ELEC TECH	324	\$44.6306	\$59.8093
SR LABORATORY CHEMIST	347	\$50.0551	\$67.0785
SR LIBRARY ASSISTANT	255	\$31.6350	\$42.3942
SR PRINTSHOP TECH	239	\$29.2090	\$39.1430
SR PURCHASING & INVENTORY WKR	244	\$29.9465	\$40.1311
SR PURCHASING SPECIALIST	265	\$33.2531	\$44.5622
SR RECORDING SECRETARY	274	\$34.7798	\$46.6083
SR RECORDS MANAGEMENT SPEC	245	\$30.0962	\$40.3318
SR STAGE TECHNICIAN	274	\$34.7798	\$46.6083
SR THEATRE WORKER	165	\$20.1948	\$27.0630
SR VIDEO PRODUCTION SPECIALIST	280	\$35.8364	\$48.0245

SR WWTP OPERATOR	303	\$40.1926	\$53.8620
STAGE TECHNICIAN	244	\$29.9465	\$40.1311
STREET MAINTENANCE CREW LEADER	269	\$33.9232	\$45.4602
STREET MTN WORKER I	209	\$25.1500	\$33.7034
STREET MTN WORKER II	229	\$27.7880	\$37.2387
STREET SWEEPER OPERATOR	238	\$29.0637	\$38.9484
TRANSIT ASSISTANT	251	\$31.0103	\$41.5565
UTILITIES EQUIPMENT OPERATOR	261	\$32.5961	\$43.6820
UTILITIES MTN CREW LEADER	291	\$37.8574	\$50.7328
UTILITIES MTN WORKER I	221	\$26.7011	\$35.7820
UTILITIES MTN WORKER II	241	\$29.5017	\$39.5352
VIDEO PRODUCTION SPECIALIST	260	\$32.4340	\$43.4645
VOLUNTEER SPECIALIST	255	\$31.6350	\$42.3942
WATER SYSTEMS OPERATOR	273	\$34.6067	\$46.3764
WWTP OPERATOR I	263	\$32.9230	\$44.1200
WWTP OPERATOR II	283	\$36.3767	\$48.7485

TRAINEES: Upon recommendation of the Department Head, and with prior approval of the Human Resources Director, persons may be appointed in a trainee capacity, either on a permanent or temporary basis, to any position classification included in this resolution. Trainees will be compensated in a salary range equivalent to ten (10) to twenty (20) percent lower than authorized herein at the determination of the Personnel Officer.

* Upon recommendation of the Department Head, and with prior approval of the Human Resources Director, persons hired in an hourly capacity, when assigned lead duties, may earn another \$1.00 - \$2.00/hour for hours worked.