

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THOUSAND OAKS ESTABLISHING NEW SALARY SCHEDULE FOR PROFESSIONAL EMPLOYEES (THOUSAND OAKS MANAGEMENT ASSOCIATION – TOMA) AND RESCINDING RESOLUTION NO. 2022-034

WHEREAS, Thousand Oaks Management Association (TOMA) salaries were previously established by Resolution No. 2022-034; and

WHEREAS, MOU provisions require that classification salary ranges be adjusted to incorporate salary adjustments.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Thousand Oaks as follows:

SECTION 1. This resolution shall rescind and supersede Resolution No. 2022-034 as to TOMA members.

SECTION 2. The attached Salary Schedule (Exhibit A) be adopted which provides in part:

1. Range adjustments of 5.0 percent for all classifications in this unit at the 100 percent comparatio midpoint effective July 8, 2023.
2. Adds new classification “Community Services Analyst”, range 507

SECTION 3. The provisions of this Resolution shall become operative and in full force from and after July 8, 2023

PASSED AND ADOPTED this 20th day of June, 2023, by the following vote:

Ayes:
Noes:
Absent:

Kevin P. McNamee, Mayor
City of Thousand Oaks, California

ATTEST/CERTIFY:

Laura B. Maguire, City Clerk

Date Attested: _____

APPROVED AS TO FORM:
Office of the City Attorney

Tracy M. Noonan, City Attorney

APPROVED AS TO ADMINISTRATION:

Andrew P. Powers, City Manager

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the City of Thousand Oaks City Council on the date cited above.

Exhibit A

SALARY SCHEDULE FOR PROFESSIONAL EMPLOYEES

Effective July 8, 2023

Classification Title	Range	Low Hourly Salary	Midpoint Hourly Salary	High Hourly Salary
ACCOUNTANT	496	\$38.2549	\$47.8185	\$57.3823
ASSISTANT ANALYST	487	\$36.5757	\$45.7196	\$54.8635
ASSISTANT HR ANALYST	487	\$36.5757	\$45.7196	\$54.8635
ASSISTANT PLANNER	490	\$37.1271	\$46.4088	\$55.6907
ASSISTANT TRANSIT PLANNER	487	\$36.5757	\$45.7196	\$54.8635
ASSOCIATE ANALYST	507	\$40.4121	\$50.5151	\$60.6182
ASSOCIATE ENGINEER	553	\$50.8333	\$63.5415	\$76.2499
ASSOCIATE PLANNER	525	\$44.2078	\$55.2599	\$66.3119
ASSOCIATE TRANSIT PLANNER	507	\$40.4121	\$50.5151	\$60.6182
COMMUNICATIONS & MARKETING ANALYST	487	\$36.5757	\$45.7196	\$54.8635
COMMUNICATIONS & MARKETING ASSOCIATE	507	\$40.4121	\$50.5151	\$60.6182
COMMUNITY DEVELOPMENT ANALYST	507	\$40.4121	\$50.5151	\$60.6182
COMMUNITY SERVICES ANALYST	507	\$40.4121	\$50.5151	\$60.6182
CONSTRUCTION PROJECT COORD	563	\$53.4328	\$66.7909	\$80.1491
DEBT & INVESTMENT ANALYST	542	\$48.1195	\$60.1493	\$72.1793
DIGITAL SERVICES LIBRARIAN	487	\$36.5757	\$45.7196	\$54.8635
ECONOMIC DEVELOPMENT ANALYST	507	\$40.4121	\$50.5151	\$60.6182
ENGINEERING ASSISTANT	513	\$41.6398	\$52.0497	\$62.4597
ENGINEERING ASSOCIATE	533	\$46.0074	\$57.5092	\$69.0111
ENVIRONMENTAL PROG COORD	522	\$43.5514	\$54.4392	\$65.3270
FINANCIAL ANALYST	520	\$43.1191	\$53.8988	\$64.6786
GEOGRAPHIC INFORM SYST (GIS) ANALYST	518	\$42.6912	\$53.3640	\$64.0368
GEOGRAPHIC INFORM SYST (GIS) SPECIALIST	499	\$38.8316	\$48.5393	\$58.2472
HEALTH & SAFETY ANALYST	507	\$40.4121	\$50.5151	\$60.6182
HOUSING COORDINATOR	485	\$36.2127	\$45.2658	\$54.3190
INFO TECHNOLOGY ANALYST I	518	\$42.6912	\$53.3640	\$64.0368
INFO TECHNOLOGY ANALYST II	538	\$47.1692	\$58.9614	\$70.7537
INFO TECHNOLOGY ANALYST III	562	\$53.1670	\$66.4587	\$79.7504
INTERNAL AUDITOR	542	\$48.1195	\$60.1493	\$72.1793
LAND SURVEYOR ASSISTANT	497	\$38.4462	\$48.0577	\$57.6693
LIBRARIAN	467	\$33.1025	\$41.3781	\$49.6538
LIBRARIAN II	487	\$36.5757	\$45.7196	\$54.8635
NEIGHBORHOOD & SOCIAL SERVICES LIAISON	522	\$43.5514	\$54.4392	\$65.3270
PLAN CHECK ASSISTANT	495	\$38.0646	\$47.5807	\$57.0969
PLAN CHECK ASSOCIATE	525	\$44.2078	\$55.2599	\$66.3119
SR ACCOUNTANT	532	\$45.7786	\$57.2230	\$68.6678
SR ANALYST	522	\$43.5514	\$54.4392	\$65.3270
SR ENGINEER	573	\$56.1654	\$70.2067	\$84.2481
SR FINANCIAL ANALYST	535	\$46.4686	\$58.0857	\$69.7028
SR INFO TECHNOLOGY ANALYST	572	\$55.8861	\$69.8575	\$83.8291
SR PLANNER	545	\$48.8449	\$61.0559	\$73.2672
SR TRANSIT PLANNER	522	\$43.5514	\$54.4392	\$65.3270
SURVEYOR	553	\$50.8333	\$63.5415	\$76.2499
SUSTAINABILITY ANALYST	507	\$40.4121	\$50.5151	\$60.6182
TRANSPORTATION PLANNER	525	\$44.2078	\$55.2599	\$66.3119
TREASURY ASSISTANT	496	\$38.2549	\$47.8185	\$57.3823

TRAINEES: Upon recommendation of the Department Head, and with prior approval of the Human Resources Director, persons may be appointed in a trainee capacity, either on a permanent or temporary basis, to any position classification included in this resolution. Trainees will be compensated in a salary range equivalent to ten (10) to twenty (20) percent lower than authorized herein at the determination of the Human Resources Director.

¹⁾ Upon recommendation of the Department Head, and with prior approval of the Human Resources Director, persons hired in an hourly capacity, when assigned lead duties, may earn another \$1.00 - \$2.00/hour for hours worked.