

**TO:** City Council

**FROM:** Youth Commission

**DATE:** June 20, 2023

**SUBJECT: Youth Commission Annual Report**

**RECOMMENDATION:**

1. Receive Youth Commission (YC) Annual Report.
2. Find that this action is not a project as defined under the California Environmental Quality Act (CEQA).

**FINANCIAL IMPACT:**

**No Additional Funding Requested.** Staff time and costs for coordination and preparation of the YC Annual Report are included in the Adopted FY 2022-23 General Fund Budget.

**BACKGROUND:**

The YC was established in 1985. It consists of 13 members between the ages of 13 – 18. On September 14, 2021, City Council approved Resolution No. 2021-045, rescinding Resolution No. 2011-037, establishing the following functions and duties:

1. Review and provide input on any matters referred to City Council, City Manager, or their designee regarding a City departmental action, project, service, or development concerning matters which may directly impact youth.
2. Provide outreach assistance to youth for City projects or services as assigned by City Manager or their designee.
3. Serve as liaisons to youth agency committees as assigned by City Council, City Manager, or their designee, including attendance at public meetings and providing regular reports on liaison agency activities to City Council.
4. Submit an annual report to City Council on Commission activities and any other periodic reports as assigned or deemed appropriate.

**DISCUSSION/ANALYSIS:**

In FY 2022-23, YC Commissioners accomplished the following functions and duties:

*1. Review and provide input on any matters referred to the YC*

During the FY 2022-23 term, the YC Commissioners engaged with knowledgeable speakers from City departments and the community to establish relationships and provide input on referred projects and programs that impact youth. Meetings included:

Month	Topic	Presenter
September 2022	Brown Act	Noel Doran, Assistant City Attorney, City of Thousand Oaks
October 2022	City Communications	Alexandra South, Strategic Communications and Public Affairs Director, City of Thousand Oaks
November 2022	Community Conversation with Conejo Recreation and Park District	Rochelle Callis, Administrator, Recreation & Community Services, Conejo Recreation and Park District
December 2022	Addressing Homelessness in the City of Thousand Oaks	Dusty Russell, Economic Development Analyst, City of Thousand Oaks
January 2023	What Does Sustainability Mean for the City of Thousand Oaks?	Helen Cox, Sustainability Manager, City of Thousand Oaks
February 2023	City Budget Process	Brent Sakaida, Budget Officer, and Ryan Roman, Sr. Financial Analyst, City of Thousand Oaks
March 2023	Economic Development and City Priorities	Dusty Russell, Economic Development Analyst, City of Thousand Oaks
April 2023	Food Security/ Insecurity in the Conejo Valley	Leanne Portzel, Executive Director, Manna Conejo Valley Food Bank
May 2023	Safe Passage Youth Foundation	Tim Hagel, Director and Julian Espinoza, Volunteer, Safe Passage Youth Foundation

## *2. Provide outreach assistance to youth for City projects or services*

The YC Commissioners provided outreach to youth by supporting the following activities:

- Environmental Committee: planned and hosted a Youth Trash Clean Up Day event on Saturday, April 29, 2023. Twenty-seven students and five adults participated in this beautification project along Moorpark Road between Avenida de las Flores and Lancer Way. The event cleared dead organic matter and trash from the side of the road to help clear the area for stormwater runoff, prevent fires, and reduce pollution.
- Spreading Art Awareness Committee: planned and hosted an interactive art booth at the City of Thousand Oaks Arbor Earth Day Celebration on April 15, 2023. The YC provided recycled materials and facilitated an activity where attendees created vision boards. The theme was mental health and the environment, envisioning a future to aspire toward.
- College Advisory Committee: worked hard to plan an event that unfortunately was not able to be held this year. The committee is working to create an informational brochure that will summarize college preparation information and provide linkage to applicable resources available in the community.

## *3. Liaisons to Organizations*

In FY 2022-23, YC Commissioners served as liaisons to an array of organizations that serve youth in the community. Each month YC Commissioners deepened relationships across the community, as well as provided updates and information regarding these organizations at the monthly YC meetings. The liaison positions include:

- Alex Fiore Teen Center: Commissioner Park and Commissioner Jeyakumar
- City of Thousand Oaks Library Teen Advisory League (TOTAL): Commissioner Gangadharan
- Associated Student Body/ Associated Student Government on school campuses: Commissioner Glaubke
- CVUSD Student District Advisory Council (SDAC): Commissioner Oscanoa

In program year 2023-24, the YC will be seeking direction from the City Manager's Office on potential projects, such as hosting the biennial Youth Leadership Summit and providing outreach to relevant youth agencies or activities that support the duties of the YC.

**COUNCIL GOAL COMPLIANCE:**

Meets the following City Council goals:

B. Provide municipal government leadership which is open and responsive to residents, and is characterized by ethical behavior, stability, promoting public trust, transparency, confidence in the future, and cooperative interaction among civic leaders, residents, business representatives, and staff, while recognizing and respecting legitimate differences of opinion on critical issues facing the City.

G. Continue City's commitment to community and cultural programs and services (such as Performing Arts/Theatres, Libraries, TOTV, Visual Arts, Youth and Senior Programs).

**PREPARED BY:** Lindsay Freedman, Youth Commission Chair  
Sarah Mailes, Community Services Analyst

Attachments:

Attachment #1 – 2022-23 YC Committee Summary Report