

1. CALL TO ORDER: Mayor David Newman called the meeting to order at 5:00 p.m. in Council Chambers, 2100 Thousand Oaks Boulevard, Thousand Oaks, California.

2. ROLL CALL:

Present: Councilmembers Adam, Engler, Gutierrez, Taylor, and Mayor Newman present in chambers.

Also present: City Manager Andrew P. Powers, City Attorney Tracy M. Noonan, Assistant City Manager Ingrid Hardy, Deputy City Manager Akbar Alikhan, City Clerk Laura B. Maguire, Finance Director Jaime Boscarino, Community Development Director Kelvin Parker, Public Works Director Nader Heydari, Cultural and Community Services Director Jonathan Serret, Human Resources Director Jeanette Green, Strategic Communications/Public Affairs Director Alexandra South, Police Chief Jeremy Paris, Fire Chief Jeff Shea, Senior Engineer Jim Taylor, Budget Officer Ryan Roman, Deputy City Clerk Sandra Delgado, Information Technology Supervisor Atanas Beltchev, Cable Operations Supervisor Carl Jarecky, Senior Video Production Specialist Richard Swingler, Senior Video Production Specialist Ryan Palmer, and Senior Recording Secretary Dominga Zambrano.

3. CLOSED SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation: Initiation of litigation; Pursuant to Government Code Section 54956.9(d)(4). (1 Potential Case)
- B. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation: *Brit Nicole Marie Tsumpes vs. City of Thousand Oaks*; Ventura County Superior Court Case No. 202000539890CUPO. Pursuant to Government Code Section 54956.9(a).

City Attorney Noonan announced Closed Session held at 5:00 p.m.

4. CLOSED SESSION REPORT:

City Attorney Noonan announced that with a 5-0 vote, City Council unanimously authorized initiation of litigation at 6:00 p.m.; specifics related to the subject matter and litigation parties will be available to the public after litigation is initiated and service of process is completed.

5. PLEDGE OF ALLEGIANCE: Mayor Newman led the pledge of allegiance.
6. AB 2449 ANNOUNCEMENTS/REQUESTS FOR CONTINUANCE OF ANY PUBLIC HEARING OR AGENDA ITEM: None.

## 7. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS:

- A. American Public Works Association (APWA) Project of the Year – Conejo Canyons Bridge Project

Mayor Newman introduced American Public Works Association (APWA) Ventura County Chapter Past-President Justin Link to present the APWA Project of the Year Award for the Conejo Canyons Bridge project.

- B. Public Works Week Proclamation

Mayor Newman introduced Deputy Public Works Director John Minkel and members of the Public Works Department and presented proclamation recognizing National Public Works Week from May 18 – 24 and discussed the week's activities.

8. PUBLIC COMMENTS: To be heard before 6:45 p.m. If additional speakers for public comments remain at 6:45 p.m., remainder of speakers may be called at the end of the meeting. (Resolution Nos. 2011-067/2023-008): To be heard before 6:45 p.m. If additional speakers for public comments remain at 6:45 p.m., remainder of speakers may be called at the end of the meeting. (Resolution Nos. 2011-066/067)

Speakers: Tim Dewitt, Thousand Oaks; Bryan Scott, Thousand Oaks; Marvin Sanders, Thousand Oaks; Paul Rios, Thousand Oaks; Dan Twedt, Thousand Oaks; Clint Fultz, Thousand Oaks.

City Manager Powers addressed public comments.

## 9. CONSENT CALENDAR:

Additional information supplemental packet pertaining to Items 9D, 9G, and 9H.

- A. General, Utilities, Golf Course, and Theatres Demands

## RECOMMENDATION:

Ratify April 30, 2025, and May 7, 2025; approve May 14, 2025, subject to review and ratification

LEVINE ACT ITEM: No

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Adam, Engler, Gutierrez, Taylor, Newman

Noes – None

## 9. CONSENT CALENDAR: (Continued)

## B. Minutes of City Council meeting of April 29, 2025

## RECOMMENDATION:

Approve

LEVINE ACT ITEM: No

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Adam, Engler, Gutierrez, Taylor, Newman

Noes – None

## C. La Granada Reservoir Improvements (CI 5292)

## RECOMMENDATION:

1. Approve Sixth Amendment to Professional Services Contract No. 12610-2020 with Harper & Associates Engineering, Inc. (HAE) (Corona, CA), for additional engineering support services during the construction of La Granada Reservoir Improvements Project (CI 5292) in the amount of \$36,900, for a revised not-to-exceed amount of \$324,525.

2. Approve budget appropriation and authorize expenditure in the amount of \$36,900 from A/C #613-0000-341-9900 (Water Capital Fund, Net Position) to A/C #613-8030-682-8300 (Water Capital Fund - CI 5292, La Granada Reservoir Improvements Project).

3. Find that the Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to 14 CCR 15301.

LEVINE ACT ITEM: Yes

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Adam, Engler, Gutierrez, Taylor, Newman

Noes – None

9. CONSENT CALENDAR: (Continued)

D. Purchase of Vehicles

RECOMMENDATION:

1. Approve “piggyback” purchase of one Ford E-350 Electric Transit Cargo Van, two Ford Maverick Hybrid Compact Trucks, and two Ford Escape Hybrid SUVs from National Auto Fleet Group (Watsonville, CA) through Sourcewell Contract No. 091521-NAF for the replacement of assets #3570-121, #6610-424, #6610-425, #6610-429 and #6610-431 for a total cost of \$203,491.95.

2. Approve “piggyback” purchase of one Ford E-350 Electric Bucket Van from Rush Truck Center (Whittier, CA) through Sourcewell Contract No. 032824-RTG for replacement of asset #5660-006 for a total cost of \$148,777.90.

3. Authorize expenditure/expense in the amount of \$352,269.85 as follows: \$57,983.23 from A/C #001-3570-612-8400 (General Fund - Facility Equipment Over \$5,000) partially offset in the amount of \$21,443 by A/C #001-3570-612-8900 (General Fund - Facility Fixed Asset Replacement); \$148,777.90 from A/C #001-5610-631-8400 (General Fund - Street Equipment Over \$5,000) fully offset by A/C #001-5610-631-8900 (General Fund - Street Fixed Asset Replacement) and \$145,508.72 from A/C #001-6610-621-8400 (General Fund - Law Enforcement Equipment Over \$5,000) fully offset by A/C #001-6610-621-8900 (General Fund – Law Enforcement Fixed Asset Replacement).

4. Find that this action is not a project as defined under the California Environmental Quality Act.

LEVINE ACT ITEM: Yes

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Adam, Engler, Gutierrez, Taylor, Newman

Noes – None

## 9. CONSENT CALENDAR: (Continued)

- E. Arboles (CI 5747), Sunset No. 1 (CI 5749), Sunset No. 2 (CI 5750), and Sunset No. 3 (CI 5751) Pump Station Improvement Projects

## RECOMMENDATION:

1. Approve the project design, specification, and Addenda Nos. 1 and 2 for Arboles (CI 5747), Sunset No. 1 (CI 5749), Sunset No. 2 (CI 5750), and Sunset No. 3 (CI 5751) Pump Station Improvement Projects.

2. Award construction contract to Pacific Hydrotech Corporation (Perris, CA) in the amount of \$1,056,670, plus a contingency of \$105,667 for construction of the Arboles (CI 5747), Sunset No. 1 (CI 5749), Sunset No. 2 (CI 5750), and Sunset No. 3 (CI 5751) Pump Station Improvement Projects.

3. Approve Professional Services Agreement with AECOM Technical Services, Inc. (AECOM) (Westlake Village, CA), for construction support services for the Arboles (CI 5747), Sunset No. 1 (CI 5749), Sunset No. 2 (CI 5750), and Sunset No. 3 (CI 5751) Pump Station Improvement Projects in the amount of \$175,000, plus \$17,500 for extra services, with the term of the agreement through June 30, 2026.

4. Authorize budget appropriation and expense in the amount of \$1,364,837 (\$1,056,670 construction contract, \$105,667 construction contingency; \$175,000 consultant agreement, and \$17,500 in extra services; and \$10,000 for City furnished materials and supplies) as follows:

- \$175,530 (\$126,800 construction contract; \$12,680 construction contingency; \$30,500 consultant agreement, \$3,050 in extra services, and \$2,500 for City furnished materials and supplies) from A/C #613-0000-341-9900 (Water Capital Fund Net Position) to A/C #613-8030-682-8300 (Water Capital Fund Improvements CI 5747 Improvements at Arboles Pump Station);
- \$195,517 (\$144,970 construction contract; \$14,497 construction contingency; \$30,500 consultant agreement, \$3,050 in extra services, and \$2,500 for City furnished materials and supplies) from A/C #613-0000-341-9900 (Water Capital Fund Net Position) to A/C #613-8030-682-8300 (Water Capital Fund Improvements CI 5749 Improvements at Sunset No.1 Pump Station);
- \$406,640 (\$320,400 construction contract; \$32,040 construction contingency; \$47,000 consultant agreement, \$4,700 in extra services, and \$2,500 for City furnished materials and supplies) from A/C #613-0000-341-9900 (Water Capital Fund Net Position) to A/C #613-8030-682-8300 (Water Capital Fund Improvements CI 5750 Improvements at Sunset No. 2 Pump Station); and
- \$587,150 (\$464,500 construction contract; \$46,450 construction contingency; \$67,000 consultant agreement, \$6,700 in extra services, and \$2,500 for City furnished materials and supplies) from A/C #613-0000-341-9900 (Water Capital Fund Net Position) to A/C #613-8030-682-8300 (Water Capital Fund Improvements CI 5751 Improvements at Sunset No. 3 Pump Station).

## 9. CONSENT CALENDAR: (Continued)

- E. Arboles (CI 5747), Sunset No. 1 (CI 5749), Sunset No. 2 (CI 5750), and Sunset No. 3 (CI 5751) Pump Station Improvement Projects (Continued)

RECOMMENDATION: (Continued)

5. Delegate authority to the City Engineer to approve changes to the project's design, specifications, and working details on work directives and change orders up to the project-approved contingency amounts.

6. Find that the project is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to 14 CCR 15301.

LEVINE ACT ITEM: Yes

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Adam, Engler, Gutierrez, Taylor, Newman

Noes – None

- F. 2025 Citywide Concrete Replacement and Sidewalk Repair Program (MI 2609)

RECOMMENDATION:

1. Approve project design, plans, and specifications, and Addendum No. 1 for the construction of the 2025 Citywide Concrete Replacement and Sidewalk Repair Program (MI 2609).

2. Award construction contract to FS Contractors, Inc. (Sylmar, CA) in the amount of \$704,645, plus a contingency of \$70,000.

3. Approve budget appropriation in the amount of \$371,645 from A/C #133-0000-311-1000 (Gasoline Tax 2106 Fund Balance) to A/C #133-5310-631-5500 (MI 2609).

4. Authorize expense in the amount of \$779,645 (\$704,645 construction contract; \$70,000 construction contingency; \$5,000 for City furnished materials and supplies) from A/C #133-5310-631-5500 (MI 2609 Concrete Replacement and Sidewalk Repair Program).

5. Delegate authority to the City Engineer to approve changes in the design, plans, specifications, and working details of the project on work directives and change orders up to the project-approved contingency amount.

6. Find that the Project is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to 14 CCR 15301.

LEVINE ACT ITEM: No

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Adam, Engler, Gutierrez, Taylor, Newman

Noes – None

## 9. CONSENT CALENDAR: (Continued)

## G. Electric Vehicle Blueprint Memorandum of Understanding

## RECOMMENDATION:

1. Approve a new Memorandum of Understanding (MOU) between the Ventura County Regional Energy Alliance (VCREA) and the City governing the award of grant funds for the purchase of four electric vans under the Clean Transportation Program grant.

2. Find that this action is not a project as defined under the California Environmental Quality Act (CEQA).

LEVINE ACT ITEM: No

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Adam, Engler, Gutierrez, Taylor, Newman

Noes – None

## H. Fleet Electrification and Battery Storage Projects at the Municipal Service Center

## RECOMMENDATION:

1. Approve a Single-Source designation for the selection of Optony, Inc. for consulting services related to Fleet Electrification and Battery Storage projects at the Municipal Service Center (MSC).

2. Approve Professional Services Agreement with Optony Inc. (Optony), Santa Clara, CA, for consulting services for Fleet Electrification and Battery Storage projects including CI 5473 (MSC Transit Electric Vehicle [EV] Charging Infrastructure), CI 5726 (Transit Battery Energy Storage at MSC), CI 5710 (MSC Fleet EV Charging) and CI 5760 (MSC Fleet Emergency Generator and Battery Energy Storage in the proposed FY 2025-27 CIP Budget) in the amount of \$145,000, plus extra services of \$50,000 for a total amount of \$195,000 with a term ending May 1, 2028, with one, two-year option to extend the agreement.

3. Approve budget appropriation in FY 2024-25 in the amount of \$10,757 from A/C #001-0000-311-1000 (General Fund, Fund Balance) to A/C #001-5640-631-8300 (General Fund – MSC Fleet Emergency Generator and Battery Energy Storage Project CI 5760).

## 9. CONSENT CALENDAR: (Continued)

## H. Electric Vehicle Blueprint Memorandum of Understanding (Continued)

## RECOMMENDATION: (Continued)

4. Approve expenditure/expense in the amount of \$195,000 for the Agreement with Optony as follows: \$46,102 from A/C #651-5540-682-8300 (Transportation Fund – MSC Transit EV Charging Infrastructure CI 5473), \$107,571 from A/C #651-5540-682-8300 (Transportation Fund – Transit Battery Energy Storage at MSC CI 5726), \$30,570 from A/C #001-5650-631-8300 (General Fund – MSC Fleet EV Charging CI 5710), and \$10,757 from A/C #001-5640-631-8300 (General Fund – MSC Fleet Emergency Generator and Battery Energy Storage CI 5760).

5. Approve the issuance of a Request for Proposals/Qualifications (RFP/Q) for procurement of design and construction of the MSC Fleet Electrification and Battery Storage projects (CI 5473, CI 5726, CI 5710, and CI 5760).

6. Find that this action is not a project defined under the California Environmental Act (CEQA).

LEVINE ACT ITEM: Yes

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Adam, Engler, Gutierrez, Taylor, Newman

Noes – None

## I. Landscape and Lighting Assessment District No. 79-2 FY 2025- 26 Initiating Assessments

RESOLUTION INITIATING PROCEEDINGS FOR ANNUAL LEVY OF ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2025-26)  
RES. NO. 2025-012

RESOLUTION APPROVING PRELIMINARY ENGINEER'S REPORT FOR ANNUAL LEVY OF ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2025-26)  
RES. NO. 2025-013

RESOLUTION DECLARING INTENTION TO LEVY ANNUAL ASSESSMENTS FOR THOUSAND OAKS LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 79-2 (FISCAL YEAR 2025-26)  
RES. NO. 2025-014



## 9. CONSENT CALENDAR: (Continued)

- I. Landscape and Lighting Assessment District No. 79-2 FY 2025- 26 Initiating Assessments (Continued)

## RECOMMENDATION: (Continued)

1. Adopt resolutions to initiate assessment proceedings, approve Preliminary Engineer's Report, declare intention to levy annual assessments, and set public hearing date of June 10, 2025, for Landscape and Lighting Assessment District (LLAD) No. 79-2 FY 2025-26 Assessments.

2. Approve and authorize the City Engineer to execute the agreement with Ventura County Auditor-Controller to place LLAD assessments on the Secured Tax Rolls and distribute Collections to the City for \$0.22 per assessment per parcel, plus administration and collection fees.

3. Find that this action is not a project as defined under the California Environmental Quality Act.

LEVINE ACT ITEM: No

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Adam, Engler, Gutierrez, Taylor, Newman

Noes – None

- J. ORDINANCE FOR SECOND READING:

ORDINANCE REGULATING THE USE OF ALARM SYSTEMS WITHIN THE CITY AND AMENDING THOUSAND OAKS MUNICIPAL CODE TITLE 5 PUBLIC WELFARE, MORALS AND CONDUCT, CHAPTER 13 ALARM SYSTEMS (Introduced 04/29/2025; 5-0)

ORD. NO. 1736-NS

RECOMMENDATION:

Adopt

LEVINE ACT ITEM: No

Motion by Councilmember Engler to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Adam, Engler, Gutierrez, Taylor, Newman

Noes – None

## 10. PUBLIC HEARINGS:

- A. Vacate Water Easements at Timber School Site Located at 1872 Newbury Road  
 RESOLUTION VACATING TWO PUBLIC SERVICE EASEMENTS IN THE CITY  
 OF THOUSAND OAKS, CA  
 RES. NO. 2025-015

## RECOMMENDATION:

1. Conduct Public Hearing regarding the vacation of two existing waterline easements located upon the Timber School property at 1872 Newbury Road.
2. Adopt resolution declaring the vacation of the waterline easements at the Timber School property.
3. Find that this action is exempt from the California Environmental Quality Act (CEQA) under the general Rule exemption pursuant to California Code of Regulations § 15061(b)(3).

Hearing, advertised as required by law, opened to consider item. Presented by Senior Engineer Taylor. Public Works Director Heydari available for questions.

Speaker/Written Statement: None.

Councilmember Gutierrez absent 6:25 p.m.; present 6:29 p.m.

Mayor Newman closed the public hearing.

Motion by Councilmember Engler to approve staff's recommendation.

Passed 4-0 by the following vote:

Ayes – Adam, Engler, Taylor, Newman

Noes – None

Recused (Absent During Presentation) – Gutierrez

## 11. STUDY SESSIONS:

- A. Proposed FY 2025-26 and FY 2026-27 Operating Budget Study Session

## RECOMMENDATION:

1. Receive information on the Proposed FY 2025-26 and FY 2026-27 Operating Budget.
2. Find that this action is not a project as defined under the California Environmental Quality Act.

Proposed FY 2025-26 and FY 2026-27 Study Session presented by Finance Director Boscarino. Public Works Director Heydari responded to questions. Budget Officer Roman available for questions. Additional information supplemental packet.

Speaker/Written Statement: None.

Motion by Councilmember Adam to approve staff's recommendation.

Passed 5-0 by the following vote:

Ayes – Adam, Engler, Gutierrez, Taylor, Newman

Noes – None

12. DEPARTMENT REPORTS: None.
13. COMMITTEE/COMMISSION/BOARD REPORTS: None.
14. CITY COUNCIL AS SUCCESSOR AGENCY TO THOUSAND OAKS REDEVELOPMENT AGENCY REPORTS: None.
15. COUNCIL ISSUES/RECOMMENDATIONS: None.
16. CITY MANAGER:
- A. Announcements and upcoming issues
- City Manager Powers provided an update on the May 20, 2025, City Council meeting.
17. PUBLIC NOTICES: None.
18. ADJOURNMENT: City Council adjourned at 7:16 p.m. to Regular Meeting on May 20, 2025.

---

David Newman, Mayor  
City of Thousand Oaks City Council

Attest:

---

Laura B. Maguire, City Clerk  
City of Thousand Oaks City Council

AGENDA POSTED: May 8, 2025  
MINUTES APPROVED:

*The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the City of Thousand Oaks City Council on the date cited above.*