

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
THOUSAND OAKS ESTABLISHING NEW SALARY
SCHEDULE FOR THOUSAND OAKS CITY EMPLOYEE
ASSOCIATION (TOCEA) AND RESCINDING
RESOLUTION NO. 2022-033

WHEREAS, Thousand Oaks City Employee Association (TOCEA) classification salary ranges were previously established by Resolution No. 2022-033 and

WHEREAS, MOU provisions require that classification salary ranges be adjusted to incorporate salary adjustments.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Thousand Oaks as follows:

SECTION 1. This resolution shall rescind and supersede Resolution No. 2022-033 as to TOCEA members.

SECTION 2. The attached Salary Schedule (Exhibit A) be adopted which provides in part:

1. 6.0% Salary Adjustments for all classifications in this unit effective July 8, 2023.
2. Internal salary range adjustments effective July 8, 2023 for the following classifications:
 - Senior Administrative Secretary from range 254 to range 264
 - Environmental Compliance Inspector II from range 294 to range 299
 - Senior Environmental Compliance Inspector from range 309 to range 319
 - Senior Instrumentation and Electrical Technician from range 314 to range 324
 - Senior Recording Secretary from range 264 to range 274
 - Senior Records Management Specialist from range 244 to range 245
 - Utilities Equipment Operator from range 251 to range 261
 - Utilities Maintenance Crew Leader from range 278 to range 291

SECTION 3. The provisions of this Resolution shall become operative and in full force from and after July 8, 2023.

PASSED AND ADOPTED this 20th day of June, 2023, by the following vote:

Ayes:
Noes:
Absent:

Kevin P. McNamee, Mayor
City of Thousand Oaks, California

ATTEST/CERTIFY:

Laura B. Maguire, City Clerk

Date Attested: _____

APPROVED AS TO FORM:
Office of the City Attorney

Tracy M. Noonan, City Attorney

APPROVED AS TO ADMINISTRATION:

Andrew P. Powers, City Manager

The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the City of Thousand Oaks City Council on the date cited above.

Exhibit A

SALARY SCHEDULE FOR GENERAL EMPLOYEES

Effective July 8, 2023

Classification Title	Range	Low Hourly Salary	High Hourly Salary
ACCOUNTING ASSISTANT I	205	\$23.7051	\$31.7668
ACCOUNTING ASSISTANT II	225	\$26.1914	\$35.0990
ACCOUNTING SPECIALIST	254	\$30.2669	\$40.5607
ACCTG/CUSTOMER SERVICE REP	244	\$28.7947	\$38.5876
ADMINISTRATIVE CLERK I	195	\$22.5519	\$30.2218
ADMINISTRATIVE CLERK II	215	\$24.9172	\$33.3916
ADMINISTRATIVE SPECIALIST	244	\$28.7947	\$38.5876
BOX OFFICE ASSISTANT	254	\$30.2669	\$40.5607
BUILDING MAINTENANCE TECH I	220	\$25.5464	\$34.2345
BUILDING MAINTENANCE TECH II	240	\$28.2260	\$37.8255
CODE COMPLIANCE OFFICER I	271	\$32.9456	\$44.1501
CODE COMPLIANCE OFFICER II	291	\$36.4014	\$48.7815
COMBINATION BLDG INSPECTOR I	281	\$34.6305	\$46.4081
COMBINATION BLDG INSPECTOR II	301	\$38.2630	\$51.2760
COMMUNITY DEVELOPMENT TECH I	259	\$31.0314	\$41.5850
COMMUNITY DEVELOPMENT TECH II	279	\$34.2868	\$45.9475
CONSTRUCTION INSPECTOR I	279	\$34.2868	\$45.9475
CONSTRUCTION INSPECTOR II	299	\$37.8832	\$50.7673
CROSSING GUARD CREW LEADER	135	\$16.7197	\$22.4060
CUSTODIAL CREW LEADER	220	\$25.5464	\$34.2345
CUSTODIAN	190	\$21.9965	\$29.4774
CUSTOMER RELATIONS ASSISTANT	244	\$28.7947	\$38.5876
CUSTOMER SERVICE REP	235	\$27.5309	\$36.8940
ENGINEERING AIDE	205	\$23.7051	\$31.7668
ENGINEERING TECHNICIAN I	263	\$31.6568	\$42.4231
ENGINEERING TECHNICIAN II	283	\$34.9776	\$46.8735
ENVIRONMENTAL COMPLIANCE INSP I	279	\$34.2868	\$45.9475
ENVIRONMENTAL COMPLIANCE INSP II	299	\$37.8832	\$50.7673
EXECUTIVE SECRETARY	264	\$31.8150	\$42.6351
FIELD SERVICE REPRESENTATIVE	225	\$26.1914	\$35.0990
FLEET TECH ASSISTANT	221	\$25.6742	\$34.4058
FLEET TECH CREW LEADER	291	\$36.4014	\$48.7815
FLEET TECH I	251	\$29.8176	\$39.9582
FLEET TECH II	271	\$32.9456	\$44.1501
FLEET TECH WELDER I	251	\$29.8176	\$39.9582
FLEET TECH WELDER II	271	\$32.9456	\$44.1501
HEAVY EQUIPMENT OPERATOR	249	\$29.5216	\$39.5618
INFO TECHNOLOGY TECH I	259	\$31.0314	\$41.5850
INFO TECHNOLOGY TECH II	279	\$34.2868	\$45.9475
INSTRUMENTATION & ELEC TECH	304	\$38.8401	\$52.0493
LABORATORY ASSISTANT	287	\$35.6824	\$47.8179

Exhibit A

SALARY SCHEDULE FOR GENERAL EMPLOYEES

Effective July 8, 2023

Classification Title	Range	Low Hourly Salary	High Hourly Salary
LABORATORY CHEMIST	327	\$43.5610	\$58.3758
LANDSCAPE MTN CREW LEADER	269	\$32.6185	\$43.7118
LANDSCAPE MTN WORKER I	209	\$24.1827	\$32.4071
LANDSCAPE MTN WORKER II	229	\$26.7192	\$35.8064
LEGAL SECRETARY	264	\$31.8150	\$42.6351
LIBRARY AIDE	195	\$22.5519	\$30.2218
LIBRARY ASSISTANT	235	\$27.5309	\$36.8940
LIBRARY PAGE *	903	\$15.5000	\$20.7715
MAIL SERVICES WORKER	205	\$23.7051	\$31.7668
PAYROLL SPECIALIST	254	\$30.2669	\$40.5607
PLANT & EQUIPMENT MECHANIC	284	\$35.1525	\$47.1081
PRINTSHOP TECHNICIAN	215	\$24.9172	\$33.3916
PURCHASING & INVENTORY WORKER	225	\$26.1914	\$35.0990
PURCHASING SPECIALIST I	225	\$26.1914	\$35.0990
PURCHASING SPECIALIST II	245	\$28.9386	\$38.7806
RECORDING SECRETARY	254	\$30.2669	\$40.5607
RECORDS MANAGEMENT SPECIALIST	225	\$26.1914	\$35.0990
RENTAL SPECIALIST	264	\$31.8150	\$42.6351
SR ACCTG/CUSTOMER SERVICE REP	264	\$31.8150	\$42.6351
SR ADMINISTRATIVE SPECIALIST	264	\$31.8150	\$42.6351
SR BLDG MAINTENANCE TECHNICIAN	269	\$32.6185	\$43.7118
SR CODE COMPLIANCE OFFICER	311	\$40.2199	\$53.8985
SR COMBINATION BLDG INSPECTOR	321	\$42.2768	\$56.6550
SR COMMUNITY DEVELOPMENT TECH	299	\$37.8832	\$50.7673
SR CONSTRUCTION INSPECTOR	319	\$41.8571	\$56.0924
SR ENVIRONMENTAL COMPLIANCE INSP	319	\$41.8571	\$56.0924
SR INFO TECHNOLOGY TECH	299	\$37.8832	\$50.7673
SR INSTRUMENTATION & ELEC TECH	324	\$42.9140	\$57.5089
SR LABORATORY CHEMIST	347	\$48.1299	\$64.4986
SR LIBRARY ASSISTANT	255	\$30.4183	\$40.7636
SR PRINTSHOP TECH	239	\$28.0856	\$37.6375
SR PURCHASING & INVENTORY WKR	244	\$28.7947	\$38.5876
SR PURCHASING SPECIALIST	265	\$31.9741	\$42.8483
SR RECORDING SECRETARY	274	\$33.4421	\$44.8157
SR RECORDS MANAGEMENT SPEC	245	\$28.9386	\$38.7806
SR STAGE TECHNICIAN	274	\$33.4421	\$44.8157
SR THEATRE WORKER	165	\$19.4181	\$26.0221
SR VIDEO PRODUCTION SPECIALIST	280	\$34.4581	\$46.1774
SR WWTP OPERATOR	303	\$38.6467	\$51.7904
STAGE TECHNICIAN	244	\$28.7947	\$38.5876
STREET MAINTENANCE CREW LEADER	269	\$32.6185	\$43.7118

Exhibit A

SALARY SCHEDULE FOR GENERAL EMPLOYEES

Effective July 8, 2023

Classification Title	Range	Low Hourly Salary	High Hourly Salary
STREET MTN WORKER I	209	\$24.1827	\$32.4071
STREET MTN WORKER II	229	\$26.7192	\$35.8064
STREET SWEEPER OPERATOR	238	\$27.9459	\$37.4504
TRANSIT ASSISTANT	251	\$29.8176	\$39.9582
UTILITIES EQUIPMENT OPERATOR	261	\$31.3424	\$42.0019
UTILITIES MTN CREW LEADER	291	\$36.4014	\$48.7815
UTILITIES MTN WORKER I	221	\$25.6742	\$34.4058
UTILITIES MTN WORKER II	241	\$28.3670	\$38.0146
VIDEO PRODUCTION SPECIALIST	260	\$31.1865	\$41.7928
VOLUNTEER SPECIALIST	255	\$30.4183	\$40.7636
WATER SYSTEMS OPERATOR	273	\$33.2757	\$44.5927
WWTP OPERATOR I	263	\$31.6568	\$42.4231
WWTP OPERATOR II	283	\$34.9776	\$46.8735

TRAINEES: Upon recommendation of the Department Head, and with prior approval of the Human Resources Director, persons may be appointed in a trainee capacity, either on a permanent or temporary basis, to any position classification included in this resolution. Trainees will be compensated in a salary range equivalent to ten (10) to twenty (20) percent lower than authorized herein at the determination of the Personnel Officer.

* Upon recommendation of the Department Head, and with prior approval of the Human Resources Director, persons hired in an hourly capacity, when assigned lead duties, may earn another \$1.00 - \$2.00/hour for hours worked.