

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THOUSAND OAKS REQUESTING VENTURA COUNTY BOARD OF SUPERVISORS TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, NOVEMBER 5, 2024, WITH STATEWIDE PRESIDENTIAL GENERAL ELECTION TO BE HELD ON THE SAME DATE PURSUANT TO CALIFORNIA ELECTIONS CODE § 10403

WHEREAS, the City Council of the City of Thousand Oaks called a General Municipal Election to be held November 5, 2024, for the purpose of the election of two (2) Members of the City Council representing Districts 4 and 5 for a term of four years; and

WHEREAS, it is desired that the General Municipal Election be consolidated with the Statewide Presidential General Election to be held on the same date and that within the City the precincts, vote centers, and election officers of the two elections be the same, and that Ventura County Elections Division canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election (Ventura County Request for Specified Election Services - Exhibit A).

NOW, THEREFORE, the City Council of the City of Thousand Oaks resolves as follows that:

Section 1. Pursuant to the requirements of California Elections Code § 10403, the Ventura County Board of Supervisors is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide Presidential General Election on Tuesday, November 5, 2024, for the purpose of the election of two (2) Members of the Thousand Oaks City Council representing Districts 4 and 5 for four-year terms.

Section 2. Ventura County Elections Division is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide election.

Section 3. Ventura County Board of Supervisors is requested to issue instructions to Ventura County Elections Division to take any and all steps necessary for the holding of the consolidated election.

Section 4. City of Thousand Oaks recognizes additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the

County for any associated election costs when the work is completed and upon presentation of a properly-approved bill pursuant to Exhibit A.

Section 5. City Clerk is hereby directed to file a certified copy of this Resolution with the Ventura County Board of Supervisors and the Ventura County Elections Division.

Section 6. City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED THIS 21<sup>st</sup> day of May, 2024, by the following vote:

Ayes:  
Noes:  
Absent:

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Al Adam, Mayor  
City of Thousand Oaks, California

ATTEST/CERTIFY:

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Laura B. Maguire, City Clerk

Date Attested: \_\_\_\_\_

APPROVED AS TO FORM:  
Office of the City Attorney

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Tracy M. Noonan, City Attorney

APPROVED AS TO ADMINISTRATION:

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Andrew P. Powers, City Manager

*The presence of electronic signature certifies that the foregoing is a true and correct copy as approved by the City of Thousand Oaks City Council on the date cited above.*

EXHIBIT A

**MICHELLE ASCENCION**  
Clerk-Recorder & Registrar of Voters  
Elections Division

**VENTURA COUNTY**  
**REQUEST FOR SPECIFIED ELECTION SERVICES**  
**MUNICIPAL CANDIDATES**

TO: **MICHELLE ASCENCION**, Clerk-Recorder & Registrar of Voters

FROM: Thousand Oaks Laura B. Maguire  
City Name City Clerk

ELECTION: Presidential General Election DATE: November 5, 2024

**SERVICES REQUESTED:** Place a check mark next to the desired services.

**ITEM #1 PUBLICATIONS**

- A. County elections official is requested to publish: Notice of Election for Offices, Nominees, Election Officers and Vote Centers.
- B. City will publish.

**ITEM #2 CANDIDATE CERTIFICATES AND OATHS OF OFFICE**

- A. County elections official is requested to furnish Certificates and Oaths of Office.
1.  Blank forms only - number requested \_\_\_\_.
2.  Forms filled in appropriately - number requested \_\_\_\_.
- B. City will furnish Certificates and Oaths of Office.

**ELECTIONS DIVISION SERVICES PROVIDED:**

**CANDIDATE FORMS** – Ventura County Elections Division to provide one master set for copying.

**CANDIDATE FILINGS** – Ventura County Elections Division will check nomination petition signatures.

**SIGNATURE CHECKING** – Ventura County elections to prepare the set-up and verification of signatures submitted on a nomination petition attempting to qualify for the ballot.

**CANDIDATE STATEMENT** – Maximum number of words permitted for the Candidate's Statement will be 200 words. The City will be billed the cost of handling and printing the Candidate Statements. Pursuant to Elections Code Section 10002, the City agrees to reimburse the Ventura County Elections Division in full for the services performed upon presentation of a bill.

**ELECTION DAY VOTER INFORMATION** – A USB of registered voters and a list of Vote Centers will be provided.

**SPANISH TRANSLATIONS** – Ventura County Elections Division will arrange for all translations pursuant to Elections Code Section 13307.

**PRINTING OF COUNTY VOTER INFORMATION GUIDE** – Ventura County Elections Division will arrange for printing Candidates' Statements in the County Voter Information Guide for each election.

**VOTE BY MAIL BALLOTS** – Ventura County Elections Division will process all Vote By Mail ballots.

**VOTE CENTERS/PRECINCTS ASSIGNMENTS** – Ventura County Elections Division will determine the number of Vote Centers.

**ELECTION RESULTS** – Ventura County Elections Division will post results on their website.

The undersigned requests the above election services to be performed by the Ventura County Elections Official and pursuant to Elections Code Section 10002, agrees to reimburse the County in full for services requested upon presentation of a bill.

Name of City: Thousand Oaks

Print Name & Title: Laura B. Maguire, City Clerk

Signature & Title:  , City Clerk

Date: 5/21/2024