

**TO:** City Council

**FROM:** Council on Aging

**DATE:** June 20, 2023

**SUBJECT:** Council on Aging Representatives to Ventura County Area Agency on Aging Advisory Council

**RECOMMENDATION:**

1. Confirm Stephanie Belding, community member, and Patricia Lownes, Council on Aging Commissioner, as Representative Members to the Ventura County Area Agency on Aging Advisory Council for two-year terms ending June 30, 2025.
2. Find that this action is not a project as defined under the California Environmental Quality Act (CEQA).

**FINANCIAL IMPACT:**

**No Additional Funding Requested.** Staff time for coordination of appointment selection is included in the Adopted FY 2022-23 General Fund Budget.

**BACKGROUND:**

The Ventura County Area Agency on Aging (VCAAA) is charged with the responsibility to promote the development and implementation of a comprehensive coordinated system of care that enables older individuals, children and adults with disabilities, and their caregivers to live in a community-based setting. The VCAAA Advisory Council biennially calls for representation from each City to serve two-year terms. Pursuant to the VCAAA Advisory Council Guidelines for the Election of Representatives, the regular election procedure of each Council On Aging (COA) should be utilized to elect the members whose names must then be submitted to City Council for ratification. Subsequent to ratification, a confirmation letter (Attachment #1) must be signed by the Mayor and submitted to VCAAA prior to term commencement. The City is allowed two voting members on the Advisory Council.

**DISCUSSION/ANALYSIS:**

The terms for current representatives, Loretta Allen, community member, and Stephanie Belding, community member and 2021-22 COA Vice Chair, end on June 30, 2023. In compliance with the standards set by the VCAAA, notification of the selection for the two representative positions at the June 1, 2023 COA meeting was provided on the City's website ([www.toaks.org/seniors](http://www.toaks.org/seniors)) on May 3, 2023 and announced during the COA meeting on May 4, 2023. On June 1, 2023, the COA unanimously (9-0, none absent) selected Stephanie Belding, community member, and Patricia Lownes, COA Commissioner, to be submitted to City Council for confirmation to serve as representative members on the VCAAA.

With City Council approval, these representatives will serve as voting member representatives on the VCAAA Advisory Council through June 30, 2025.

**COUNCIL GOAL COMPLIANCE:**

Meets the following City Council goals:

B. Provide municipal government leadership which is open and responsive to residents, and is characterized by ethical behavior, stability, promoting public trust, transparency, confidence in the future, and cooperative interaction among civic leaders, residents, business representatives, and staff, while recognizing and respecting legitimate differences of opinion on critical issues facing the City.

G. Continue City's commitment to community and cultural programs and services (such as Performing Arts/Theatres, Libraries, TOTV, Visual Arts, Youth and Senior Programs).

**PREPARED BY:** Patricia Lownes, COA Chair  
Sarah Mailes, Community Services Analyst

Attachments:  
Attachment #1 – Confirmation Letter