



Marcia Mayeda, Director

February 12, 2024

Mr. Andrew Powers  
City Manager  
2100 Thousand Oaks Boulevard  
Thousand Oaks, CA 91362

Dear Mr. Powers:

**JOINT EXERCISE OF POWERS AGREEMENT FOR  
ANIMAL CARE AND CONTROL SERVICES  
FISCAL YEARS 2024-29**

We hope this message finds you well. We would like to inform you that the current five-year Joint Exercise of Powers Agreement (the "Agreement") for animal care and control services is set to expire on June 30, 2024. We are pleased to inform you that the new Agreement for Fiscal Year 2024-2029 has now been finalized and is available for your review and signature.

**New Joint Exercise of Powers Agreement**

As part of our commitment to maintaining effective collaboration, the County of Los Angeles (County) Department of Animal Care and Control (Department) took proactive steps to ensure that the new Agreement reflects the needs and input of our partner cities. On October 16, 2023, we sent a draft of the new Agreement to your city for review and input, and on June 26, 2023, we conducted a survey to gather valuable feedback from our partnered cities to inform the development of this Agreement. We are immensely grateful for the feedback received; it played a pivotal role in shaping the Agreement.

Agoura ACC  
29525 Agoura Road  
Agoura Hills, CA 91301  
(818) 991-0071

Baldwin Park ACC  
4275 N. Elton Street  
Baldwin Park, CA 91706  
(626) 962-3577

Carson/Gardena ACC  
216 W. Victoria Street  
Gardena, CA 90248  
(310) 523-9566

Castaic ACC  
31044 N. Charlie Canyon Rd.  
Castaic, CA 91384  
(661) 257-3191

Downey ACC  
11258 S. Garfield Ave.  
Downey, CA 90242  
(562) 940-6898

Lancaster ACC  
5210 W. Avenue I  
Lancaster, CA 93536  
(661) 940-4191

Palmdale ACC  
38550 Sierra Highway  
Palmdale, CA 93550  
(661) 575-2888

Administrative Office  
5898 Cherry Avenue  
Long Beach, CA 90805  
(800) 253-3555

Revisions to the Agreement are summarized below:

<b>Attachment A – Description of Services</b>		
<b>Revision Type</b>	<b>Section</b>	<b>Explanation</b>
Updated	Throughout the document.	Updated general language throughout to align with current Department practices and vernacular. Examples include changing “impounded” to “admitted” and “shelter” to “animal care center.”
Added	<b>Section III. Alternatives to Care Center Admissions and section on Managed Intake</b> (please refer to Attachment A for the full language)	Provides language on the Department’s philosophy of Managed Intake, implemented in 2020, and the services provided by the Department to prevent owner surrenders and to keep pets with their families.
Revised	<b>Section IV. Individual Animal Licensing Services</b> Pet owners may opt into a one- or three-year license option for their pets.  Fees from one- and three-year licenses collected will be credited to the City monthly in arrears.	Updated language to include the three-year license option which was previously not available.
Added	<b>Section IV. Individual Animal Licensing Services</b>  The Department’s animal licensing services include:  <ul style="list-style-type: none"> <li>• Maintaining the Rabies Vaccination Certificate tool database that scans rabies vaccination data reported by private veterinary clinics to identify unlicensed pets in our jurisdictions and generate compliance notices to pet owners.</li> </ul>	Added the Department’s new responsibility of maintaining records via the Rabies Vaccination Certificate tool.

<b>Attachment A – Description of Services</b>		
<b>Revision Type</b>	<b>Section</b>	<b>Explanation</b>
Revised	<b>VI. Records</b> Updated Government Code in relation to the Public Records Act.	Updated for accuracy
Added	<b>VI. Records</b> 12. Public Hours performed at a specific Animal Care Center	Added Public Hours report as a request option for cities

Please provide the signed agreement back by **May 31, 2024**. Your prompt attention will help ensure a seamless transition when the current Agreement expires on June 30, 2024, and the new Agreement takes effect on July 1, 2024, through June 30, 2029. We will make our best effort, based on our available capacity, to attend any necessary council meetings needed to execute the Agreement.

Should you have any questions, require further clarification, or wish to discuss any aspect of the Agreement, please do not hesitate to reach out to Mr. Bradley Kim of our Contracts and Grants Division at [BKim@animalcare.lacounty.gov](mailto:BKim@animalcare.lacounty.gov) or (562) 379-9722.

We value your partnership and look forward to continuing our collaborative efforts in providing outstanding animal care and control services to your city. Thank you for your continued support and cooperation.

Sincerely,



MARCIA MAYEDA  
Director

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Enclosures

c: Animal Care Board Deputies  
Chief Executive Office (David Korsak)