

TO: City Council

FROM: David Newman, Mayor Pro Tem
Bob Engler, Councilmember

DATE: June 18, 2024

SUBJECT: Council on Aging Appointments

RECOMMENDATION:

1. Approve Council on Aging reappointment of Bertha Miranda to serve a two-year term ending July 2026.
2. Approve Council on Aging appointments of Gregg Bruno, Pamela Davis, and Joseph Donohue to serve two-year terms ending July 2026.
3. Find that this action is not a project as defined in the California Environmental Quality Act.

LEVINE ACT ITEM: No

FINANCIAL IMPACT:

No Additional Funding Requested. Minimal staff time for costs associated with coordinating interviews, appointments, and preparing support materials is included in the Adopted FY 2023-24 General Fund Budget.

BACKGROUND:

The Council on Aging (COA) consists of nine members who serve two-year, staggered terms. The role of the COA is to serve as an advisory body to the City Council on matters concerning older adults.

An open application period for five scheduled vacancies was opened March 12, 2024, and closed April 11, 2024. Public outreach took place in March and April and included news postings on the City's website, social media channels, and the CityScene e-newsletter. Ads were run in the Acorn, Goebel Gazette, the Conejo Senior Volunteer Program Newsletter, and placed around the Goebel Adult

Community Center. In addition, special announcements were made to local community groups working with older adults, including the Conejo Senior Resource Network. Complete information can be found on the dedicated Older Adult Resources webpage (www.toaks.org/seniors) on the City website.

DISCUSSION/ANALYSIS:

Nine applications were received for the four existing vacancies. One applicant withdrew their application.

Eight interviews were scheduled for May 14, 2024, in the City Manager's Office Conference Room. The interview committee consisted of Mayor Pro Tem Newman and Councilmember Engler. One applicant declined the interview. After reviewing applications and conducting interviews, the following reappointment is recommended: Bertha Miranda. Additionally, the following appointments are recommended: Gregg Bruno, Pamela Davis, and Joseph Donohue. Recommended appointment applications are attached (Attachment #1).

COUNCIL GOAL COMPLIANCE:

Meets the following City Council goals:

A. Create a more equitable, accessible, safe, welcoming, and inclusive government and community regardless of race, color, ethnicity, religion, sex, physical or mental ability, sexual orientation, gender identity and expression, age, language, education, and/or socio-economic status.

G. Continue City's commitment to community and cultural programs and services (such as Performing Arts/Theatres, Libraries, TOTV, Visual Arts, Youth and Senior Programs).

PREPARED BY: Whitney Luxenberger, Senior Administrative Specialist

Attachments:

Attachment #1 – Applications